

11th Grade – Unit 1 – Review

MISS CAMILA FUENTES SOZA



Rules of the class



RESPECT

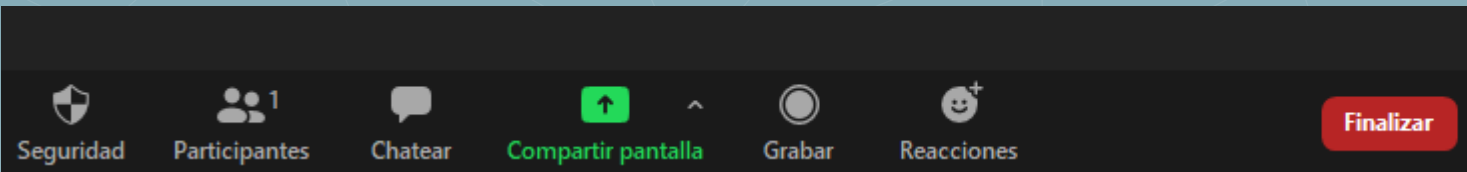


TAKE NOTES

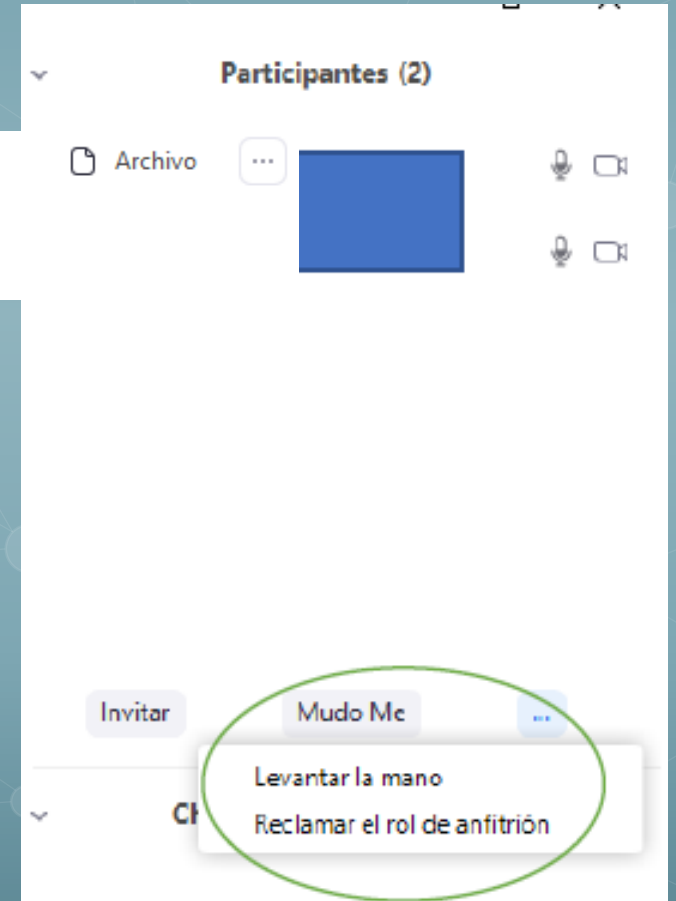


PARTICIPATE

Rules of the class



Enviar a: Todos ▾
Escribir mensaje aquí...



Usa estas funciones si tienes alguna duda de la clase o quieres participar de ésta y la profesora te dará la palabra.



Unit 1 –

My skills and achievements contribute to
the society itself

Review



JOBS AND YOUR FUTURE



GUIDE N°2



Part N° 3 – Writing

Now it's time to think in the future and in your profession (it is necessary do a research about your future profession to answer the questions) to answer the following:

THINK THAT YOU ARE IN THE YEAR 2036 AND YOU HAVE A LOT OF EXPERIENCE IN YOUR AREA OF JOB.

NOW, THINK WHAT YOU HAVE DONE ALL THOSE YEARS (UNIVERSITY, PLACES WHERE YOU HAVE WORKED, ETC) IN ORDER TO ANSWER.

1. Your profession: _____
2. Your full name: _____
3. Address: _____
4. Email and phone number:

5. Education (include high school and university (years and name of institution):

6. Work experience (do a research about your job and where you can work, put 2 places where you have worked before):

7. Achievements related to your job (awards, recognitions, etc):

8. Languages (Name 2):

9. Your skills (Name 3):

APPLY FOR A JOB



JOB INTERVIEW



APPLICATION LETTER: ADDITIONAL INFORMATION ABOUT YOUR EXPERIENCES AND SKILLS.

RAM KUMAR

About Me

- 6 Years experience
- October 26, 1982
- Mumbai, Maharashtra
- +91 0000000000
- ram.kumar@ipsum.com
- linkedin.com/in/ramkumar

Marketing and Sales Professional

>Lorem ipsum dolor sit amet, consectetur adipiscing elit. Integer nec odio. Praesent libero. Sed cursus ante dapibus diam. Sed nisi. Nulla quis sem at nibh elementum imperdiet. Duis sagittis ipsum. Praesent mauris. Fusce nec tellus sed augue semper porta. Mauris massa. Vestibulum lacinia arcu eget nulla. Class aptent taciti sociosqu ad litora torquent per conubia nostra, per inceptos himenaeos.

Education

- Masters, Business Administration**
Symbiosis Institute of Management Studies
ACTE & UGC Board
Pune, Maharashtra
Graduated, July 2010
Marks 59%
Division 2
- Bachelor, Technology**
Deccan College of Engineering & Technology
Dronaia University Board
Hyderabad, Telangana
Graduated, July 2008
Marks 64%
Division 1
- 10+2**
DPS Bokaro
CBSE Board
New Delhi, Delhi
Graduated, May 2004
Marks 81%
Division 1

Professional Qualifications and Affiliations

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Career Highlights

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Skills

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CV OR RESUME: SUMMARY OF YOUR EXPERIENCE AND SKILLS.

Flat 1234 Fok Lok Mansion
300 Fok Lok Road
Kowloon
1 February 2003

Mr. David Lee
The Personnel Manager
ABC Company
GPO Box 1234
Hong Kong

mychocochips.blogspot.com

Dear Mr Lee,

Application for the Post of Clerk

I write in response to your advertisement in South China Morning Post on 31.1.2003 inviting applications for the post of clerk in your accounting department.

I have completed my secondary school education at Novel Secondary School in May 2000 with six passes in the Hong Kong Certificate of Education Examination. I have also completed an evening course in book-keeping and acquired a certificate in Second Level Book-keeping and Accounts issued by the London Chamber of Commerce. With interest in the field of commerce, especially in accounting work, I would like to pursue my career in this direction.

I enclose a resume with details of my personal particulars. I should be very grateful if you could grant me an interview so that I can explain my qualifications more fully.

Yours sincerely,

Signature
(CHAN Siu-lin, Jane)

Encl.

- (1)
- (2)
- (3)
- (4)
- (5)
- (6)
- (7)
- (8)
- (9)
- (10)

YOU'RE HIRED!

BREAK YOUR BACK



PART-TIME JOB

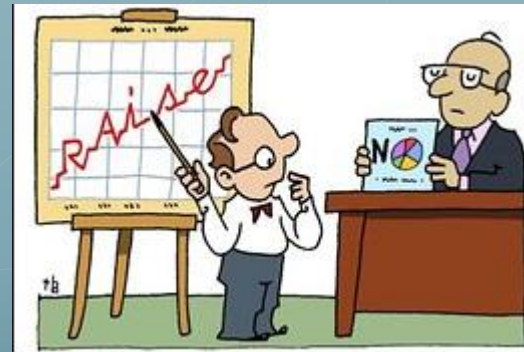
FULL-TIME JOB



ASK FOR A RAISE

PUNCTUAL

SALARY



YOU'RE HIRED!

GET SACKED / GET FIRED

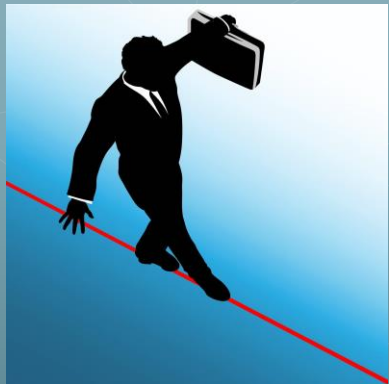
RESIGN

SICK LEAVE

CALL IN SICK

CHALLENGING

TAKE TIME OFF



Let's Work with Guide 8!

FINAL GUIDE UNIT 1 - MY SKILLS AND ACHIEVEMENTS CONTRIBUTE TO THE SOCIETY ITSELF

Activity N° 1

Read the sentences below. What description (I-VI) better defines the target words in each sentence?

a. I sent my **resume** to 3 restaurants, but I don't get any interviews yet.

b. My brother gained **experience** in marketing working part-time with my grandpa.

c. In my case, part-time jobs were a good opportunity to create job **networks**.

d. After having three children, I worked as a **part-time** teacher.

e. Sally was happy after receiving her first **paycheck**.

i. D Work only part of the usual working day or week.

ii. A It is a short-written description of your education, qualifications, previous jobs, and sometimes also your personal interests, that you send to an employer when you are trying to get a job.

iii. C They refer to meet people who might be useful to know, especially in your job.

iv. E It is the amount of money a person earns.

vi. B It is the process of getting knowledge or skill from doing or seeing.

Let's Work with Guide 8!

Activity N° 2

Identify the connectors and label them according to their functions.

a. Start an opinion

b. Provide reasons

c. Provide examples

d. Come to a conclusion

1. A *to begin with* Para empezar
2. B *Next* Siguiente
3. C *For instance* Por ejemplo
4. D *In other words* En otras palabras
5. B *Lastly* Por ultimo / Finalmente

6. B *As a result* Como resultado
7. B *Furthermore* Además
8. B *All things consider* Por todo esto
9. D *To sum up* En resumen
10. D *To summarize* Para resumir

Explanation of doubts

Connector	Why provide reason?	Explanation in Spanish
Lastly	We use <i>lastly</i> to refer to something that comes at the end of a long list. Ex. <i>We need eggs, milk, sugar, bread and, lastly, we mustn't forget yoghurt for Dad.</i>	Se utiliza para terminar de dar una lista larga de razones.
As a result	We use <i>as a result</i> to refer to a final consequence of something. Ex. <i>A typhoon warning has been issued for Japan. As a result, people are being asked to evacuate coastal towns.</i>	Se utiliza para dar el resultado de las razones que se entregan, no para concluir una idea u oración.
All things consider	We use <i>all things consider</i> to refer to take everything said before into account. Ex. <i>But all things considered, I think things turned out pretty well.</i>	Se utiliza para referirse a tomar en cuenta todo lo que se ha dicho anteriormente.

Let's Work with Guide 8!

Remember:

Although: aunque

Therefore: Por lo tanto

Activity N° 3

Complete the sentences with *although* or *therefore*.

- a. The length of the hiring process is tiring. ALTHOUGH we have 20 little tricks up our sleeve to help move the process along faster.
- b. We are expanding, THEREFORE we are hiring!
- c. Always remember that any job competition is very tough. THEREFORE, your application letter must stand out.
- d. ALTHOUGH many jobs are at risk of automation; in Ireland many are seeing a surge in demand and higher salaries than even before.
- e. Interviews can be a bit nerve-wracking. THEREFORE, learning how to control your nerves is an important step.

Let's Work with Guide 8!

Activity N° 4

Match the question to the corresponding answer.

- | | |
|--|---|
| 1. Why should we hire you? | a. <u>5</u> Because this is a company in the rise. |
| 2. What is your greatest strength? | b. <u>4</u> In the short-term, I'd like to become a sales representative for this company. |
| 3. Why have you left your job? | c. <u>2</u> I have an extremely strong work ethic. |
| 4. What are your goals for the future? | d. <u>6</u> With my experience and skills, I expect a salary in the range of \$500.000 and \$800.000 |
| 5. Why do you want this job? | e. <u>3</u> There wasn't a room for growth in the company. |
| 6. What are your salary expectations? | f. <u>1</u> I believe that my experience and my skills will make me the best match for this position. |



*Any questions from the guides?
Or the content?*



Unit 2 – My reflections on Global Issues

WHAT ARE WE GOING TO WORK?

- VOCABULARY RELATED TO GLOBAL ISSUES
READING AND LISTENING COMPREHENSION ACTIVITIES

**OH
NO**

- GRAMMAR CONTENT
REPORTED SPEECH





ANY COMMENTS?
FEEDBACK?

The background is a teal color with a network diagram consisting of numerous light blue circular nodes connected by thin white lines. A central, larger white node is connected to several other nodes, forming a star-like pattern. The text is centered within this network.

Thank You!

PLEASE STAY SAFE!!